



Request for Temporary Sign Permit

Business Owner Information (where sign will be located):

1. Business Name: _____
2. Business Address: _____
3. Contact Number: _____
4. Name of person to sign for permit: _____
5. Email: _____

Banner Information:

1. Date installing temp banner: _____
2. Number of days sign will be posted: _____
3. Size of temp banner: _____

Initial each statement below to certify you understand the Town's ordinances and policies.

_____ I understand that this temp banner permit allows me to post only one standard rectangular temporary banner at a time. Feather/flag banners, inflatables or snipe signs are not allowed.

_____ I understand that my temp banner must be 32sqft or less in size.

_____ I understand that my temp banner cannot contain neon or florescent colors.

_____ I understand that my temp banner must be placed such that it does not cause visibility problems for traffic, bicyclists, or pedestrians.

_____ I understand that my temp banner cannot be placed in the road right-of-way.

_____ I understand that the temp banner cannot be affixed to public property, such as but not limited to utility poles or traffic signs. In addition to fences.

_____ I understand that my temp banner cannot have any balloons or flags affixed to it.

_____ I understand that I cannot have a person hold or wave temporary signage.

_____ I understand that my temp banner must be removed by the end date listed on the permit.

_____ I understand that my business is allowed to have a temp banner for 60 days each calendar year with no unused days rolling over into the new year. And that an additional 30 days is added for newly opened business in Town limits for the first calendar year of business.

_____ I understand that if I am posting a temp banner on property that is not the location of my business/organization, the number of days that I post the sign there counts against the total number of days allowed for both my business/organization and the location where the sign is posted.

_____ I understand that this list covers the most common temporary sign violations and is not a comprehensive list of every Sign Ordinance required. I also understand that if I am violating any other Sign Ordinance provision that deals with temporary signs, I will receive a warning from a Town of Lexington Code Enforcement Officer prior to receiving a citation for violation. I understand that if I have any questions in regards to temporary signage and the requirements, I should contact the Customer Service/Permit Tech at (803) 356-5983 or email permits@lexsc.com.

Name (print)

Signature

Date