



BUILDING PERMIT APPLICATION For a Permanent Sign

APPLICANT INFORMATION

Permit# _____

Date: _____

Name of person applying for the permit: _____ Email: _____

Business name (if applicable): _____

Address: _____ Phone number: _____

Who will sign for and pick up the permit? _____

PROJECT INFORMATION

Location of sign (business name and address): _____

Is this parcel or tract of land restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the activity for which you are seeking a permit? Yes No

Estimated completion date: _____

Construction cost: _____

Sign	Description	Square feet	Height	Width
No. 1				
No. 2				
No. 3				
No. 4				
No. 5				
No. 6				
No. 7				
No. 8				

Please complete and return to the Town of Lexington's Department of Planning, Building, and Technology at 111 Maiden Lane or via email to jlybrand@lexsc.com. Please provide a color rendering of the proposed sign with the sign dimensions. If applying for a freestanding sign permit, please provide a site plan showing the proposed location, setbacks, and sight triangle. If applying for a wall sign, please provide the wall dimensions of the wall to which the sign will be attached on the color rendering. Please call Jessica Lybrand at (803) 358-1532 with any questions.