



LANDLORD APPLICATION FOR WATER/SEWER SERVICE

Today's Date: \_\_\_\_\_

Applicant: \_\_\_\_\_ Authorized Rep: \_\_\_\_\_

Service Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Subdivision: \_\_\_\_\_ Lot #: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home #: \_\_\_\_\_ Work #: \_\_\_\_\_ Cell #: \_\_\_\_\_

SSN #: \_\_\_\_\_ Co SSN #: \_\_\_\_\_

Email Address: \_\_\_\_\_

\*\*\*Please select one of the following: PAPER BILL \_\_\_\_\_ E-BILL \_\_\_\_\_\*\*\*

TYPE OF SERVICE (Check all that apply)		
Water & Sewer _____	Sewer Only _____	Water Only _____
Inside Town _____	Out Side Town _____	378 Line _____
Residential _____	Commercial _____	Miscellaneous _____
Irrigation _____	Size _____	Hydrant _____

Indicate relationship to property:

Property management \_\_\_\_\_ Property owner/landlord \_\_\_\_\_

Are you interested in having this property and/or additional properties set up for automatic transfer? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please complete landlord/property management agreement.

..BELOW FOR FINANCE DEPARTMENT USE ONLY..

Appl. Rec. By: \_\_\_\_\_ Information Packet Given: \_\_\_\_\_ Transfer Date: \_\_\_\_\_

Account #: \_\_\_\_\_ App submitted: In Person \_\_\_\_\_ Via Email \_\_\_\_\_ Via Fax: \_\_\_\_\_ Business License #: \_\_\_\_\_

SO #s: \_\_\_\_\_ Sewer Cert #: \_\_\_\_\_ Water Cert #: \_\_\_\_\_

Previous Customer: \_\_\_\_\_ In Town: \_\_\_\_\_ Out Town: \_\_\_\_\_ Closing or Lease Agreement: \_\_\_\_\_

Verification: ID Type/Number \_\_\_\_\_ DOB: \_\_\_\_\_ Annexation Agreement: \_\_\_\_\_

# APPLICATION FOR WASTEWATER DISCHARGE/WATER SERVICE

## TOWN OF LEXINGTON, SOUTH CAROLINA (Wastewater Treatment By City of Cayce)

The undersigned being the \_\_\_\_\_  
(Owner, Lessee, Tenant, etc.)

of property located at \_\_\_\_\_  
does hereby request a permit for sewer connection.

I. Select the appropriate wastewater discharge category for the property referenced above:

**Domestic - Residential:** Liquid waste from bathrooms, shower rooms, toilet rooms, kitchens, or laundry facilities located in residences, apartments, hotels, and motels.

**OR**

**Non-Domestic - Commercial:** Liquid waste from bathrooms, shower rooms, toilet rooms, kitchens, or laundry facilities located in restaurants, cafeterias, office buildings, schools, retail, recreational, or other commercial establishments. It also includes similar wastes from industries when separated from industrial waste.

**OR**

**Non-Domestic - Industrial:** Other liquid waste (industrial, process, cooling water, etc.).

II. Provide a description of the primary business activities conducted at the above referenced address and the principal products produced from the business activities.

*By signing this application for water/sewer service, the applicant agrees to pay all costs of collection of the applicant's unpaid bills. The Town of Lexington has the right pursuant to the South Carolina Setoff Debt Collection Act to collect any sum due and owed by the applicant through offset of the applicant's state income tax refund. If the Town of Lexington chooses to pursue debts owed by the applicant through the Setoff Debt Collection Act, the applicant agrees to pay all fees and costs incurred through the setoff process, including fees charged by the Department of Revenue, the South Carolina Association of Counties, the Municipal Association of South Carolina, the Town of Lexington and applicable attorney's fee. If the Town of Lexington chooses to pursue debts in a manner other than setoff, the applicant agrees to pay the costs and fees, to include attorney's fees, associated with the selected manner as well.*

*Service outside of the corporate limits of the Town is provided contingent upon a valid annexation agreement being on file with the Town. Should a valid agreement at any time not be on file, the applicant acknowledges that the Town will require the execution of a valid agreement as a condition of continued service. Provision of service to a tenant does not void the requirement for a valid annexation agreement. The Town may take all legal means necessary to enforce the terms of a valid annexation agreement.*

**"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."**

\_\_\_\_\_  
Signature Printed Name Title (if with a company) Date

\_\_\_\_\_  
Phone Number Mailing Address

Cc: Cayce \_\_\_\_\_