



SINGLE-FAMILY DWELLINGS & MANUFACTURED HOMES

Permit #: _____

APPLICANT INFORMATION

Date: _____ S.C. LLR license #: _____ Expiration Date: _____
 Name of person applying for permit: _____ Email: _____
 Business Name (if applicable): _____
 Address: _____ Phone #: _____
 Name of person picking up permit: _____

PROJECT INFORMATION

Address of residence: _____ Lot or parcel number: _____
 Subdivision: _____
 Is this parcel or tract of land restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the activity for which you are seeking a permit? Yes No Is this lot located in the flood plain? Yes No
 Number of parking spaces: Indoor (garage) spaces _____ Off-street spaces: _____
 Information about residence:

Number of floors	Number of full bathrooms	Number of partial bathrooms	Number of Bedrooms	Total number of rooms

Square feet of the structures footprint:

First floor heated	Porch #1	Porch #2	Deck	Garage	Total (footprint)

Square feet of bonus room: _____ is bonus room finished or unfinished? Finished Unfinished
 Square feet of basement: _____ is basement finished or unfinished? Finished Unfinished
 Square feet of accessory structure (if any): _____ Type of accessory: _____
 What is the power source for heat: Gas Electric Electric & Gas
 Total heated square feet of all floors: _____ Fence: Yes No Irrigation System: Yes No
 Total construction valuation of home: _____ Land Cost: _____
 Total contract price: _____

Please complete and return to the Town of Lexington's Department of Planning, Building & Technology.
 Email Plans and applications to permits@lexsc.com
 Please call (803) 356-5938 with any questions.



SUB-CONTRACTOR VERIFICATION FORM

Electrical Contractor – Business Name & LLR License Number

Phone Number

Plumbing Contractor – Business Name & LLR License Number

Phone Number

HVAC/Other Mechanical Contractor - Business Name & LLR License Number

Phone Number

Roofing Contractor – Business Name & LLR License Number

Phone Number

All other building contractors – Business Name & LLR License Number

Phone Number



CONTRACTOR AFFIDAVIT FORM

I understand that it is my responsibility, as the Licensed General Contractor for construction in the Town of Lexington, to hire only licensed & insured sub-contractors.

The attached sub-contractor verification form includes the names of sub-contractors who will be working on this property & permit. They are insured and licensed or registered with the State of South Carolina Department of Labor, Licensing and Regulation.

Property Address _____

Licensed Contractor's Company Name _____

Licensed Contractor's Signature

Printed Name



**RESIDENTIAL BUILDING
EROSION PROTECTION & SEDIMENT CONTROL APPLICATION**

Applicant Information

CONTACT NAME: _____
COMPANY NAME: _____
COMPANY ADDRESS: _____
CITY: _____ STATE: _____ ZIP CODE: _____
PHONE: _____ FAX: _____
E-MAIL: _____
SIGNATURE: _____ DATE: _____

Property Information

TAX MAP # (TMS): _____
_____ LOT NUMBER(S): _____
ADDRESS(S): _____
SUBDIVISION/PHASE: _____
TOTAL ACRES: _____ DISTURBED ACRES: _____

NOTE: OBTAINING A DHEC PERMIT MAY TAKE UP TO 7-10 BUSINESS DAYS.

NOTE: Falsifying information on this form will result in your permit being suspended.

NOTE: Projects developed prior to 1992 are not required to get coverage from SCDHEC.

Primary Permittee: This person is typically the owner or developer of the project or a portion of the project.

Secondary Permittee: This person is typically an individual lot owner or residential builder.

Co-Permittee: This person is typically an individual lot owner, residential builder, or contractor, who has signed an agreement with the owner or developer of a project or portion of the project to be allowed to work under the owner or developer's original permit.

1. Is the lot(s) part of a larger common development (subdivision): **Yes** **No** (proceed to question 2)

If **yes**, are you the Primary Permittee, Secondary Permittee, or Co-Permittee prior to January 1, 2013?

Primary **Secondary** **Co-Permittee prior to January 1, 2013**

A. If you are the Primary Permittee:

i. Will you be following the lot grading plan as approved in the original submittal? **Yes** **No**

- If yes, sign the certification below.

I certify that I am the Primary Permittee in possession of the original approved permit. I will be following the lot grading plan as approved in the original submittal, in which lot grading was included:

SIGNATURE: _____ **DATE:** _____

- If no or if the original approved submittal did not provide lot grading, you must submit a completed Individual Lot NOI and a lot grading plan to the Public Works Stormwater Division for approval. Permit review fees for Lexington County are listed on the fee schedule and are applicable to more than one lot. The NPDES approval letter from SCDHEC is to be supplied to Lexington County Building Department to obtain a building permit.

B. If you are a Secondary Permittee:

i. Will you be following the Primary Permittee's lot grading plan as approved in the original submittal? **Yes** **No**

- If yes, you must submit a completed Individual Lot NOI with a copy of the grading plan being used to the Public Works Stormwater Division. The NPDES approval letter from SCDHEC is to be supplied to Lexington County Building Department to obtain a building permit.
- If no or if the original approved submittal did not provide lot grading, you must submit a completed Individual Lot NOI and lot grading plan to the Public Works Stormwater Division for approval. Permit review fees for Lexington County are listed on the fee schedule. The NPDES approval letter from SCDHEC is to be supplied to Lexington County Building Department to obtain a building permit.

C. If there is an existing co-permittee agreement enacted prior to January 1, 2013:

i. Will you be following the Permittee's lot grading plan as approved in the original submittal? **Yes** **No**

- If yes, you must submit a copy of the co-permittee agreement on the developer's letterhead with a copy of the grading plan being used to the Public Works Stormwater Division. Lexington County approval to be supplied to Lexington County Building Department to obtain a building permit.
- If no or if the original approved submittal did not provide lot grading, you must submit a copy of the co-permittee agreement on the developer's letterhead and lot grading plan to the Public Works Stormwater Division for approval. Permit review fees for Lexington County are listed on the fee schedule. Lexington County approval to be supplied to Lexington County Building Department to obtain a building permit.

D. If the primary permittee is willing to allow the individual lot owner/residential homebuilder to work under his permit and is willing to take responsibility for the individual lot owner/residential homebuilder's work on the site, you must submit a letter stating this intention on the developer's letterhead to the Public Works Stormwater Division in place of the Individual Lot NOI in the scenarios above.

Projects permitted prior to September 1, 2007 that were located within a municipality (a city or town within Lexington County) will be required to receive NPDES coverage directly from SCDHEC.

A copy of the Individual Lot NOI can be found at <http://www.scdhec.gov/environment/water/swater/applications.htm>. The SCDHEC Permit Fee associated with the Individual Lot NOI is \$125.

2. If the lot(s) is not part of a larger common development (subdivision), are you disturbing (grading, stumping, filling) greater than one (1) acre?
 yes **no** (proceed to question 3)

If yes, you must apply for a Small Residential Land Disturbance Permit. A complete Residential Building Erosion Protection & Sedimentation Control Application as well as a sketch plan must be submitted to the Public Works Stormwater Division to obtain a Small Residential Land Disturbance Permit. Permit review fees are listed on the fee schedule. Lexington County approval letter to be supplied prior to building permit approval.

3. If the lot(s) is not part of a larger common development and disturbance is less than 1 acre or if the lot(s) is part of a larger common development that was permitted before 1992, you must sign the certification below.

I certify under penalty of law that I understand and will implement the County's erosion protection and sediment control (EPSC) requirements specified in the attached document. I will ensure that the EPSC measures are maintained. I further certify that Lexington County inspectors may enter the property as necessary to ensure compliance with all related requirements.

SIGNATURE: _____ **DATE:** _____

(Signature for section 3 only)