

Town of Lexington  
**BOARD OF APPEARANCE**  
**Minutes**

July 12, 2022

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**BOARD MEMBERS PRESENT:** Chair Larry Wilund and Board members Jeremy Addy, Bob Britts, Carlton “Cocky” Oswald, and Wayne Rogers were present. Board member Ian MacLean was absent. The meeting was held at Town Hall in the Council Chambers at 5:30 p.m.

Others in attendance were Director of Planning, Building and Technology John Hanson, Assistant to the Town Administrator Wesley Crosby, Digital Media Coordinator Michael Tolbert and Assistant Municipal Clerk Karen Hanner.

One citizen was present and no Members of the news media were present.

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Chair Wilund welcomed everyone to the meeting, read an introduction regarding the Board and called the meeting to order at 5:31 p.m.

**ADDITIONS/DELETIONS:** None.

**APPROVAL OF MINUTES:** May 10, 2022

Board Member Rogers made a motion to approve the minutes as submitted. Board Member Oswald seconded the motion. The motion was unanimously carried in favor by all those present.

**NEW BUSINESS**

**1. Review and Recommendation on a Façade Grant Application for 305 North Lake Drive**

Chair Wilund presented the request from 305 North Lake, LLC, for a \$10,000 façade grant for improvements to the building being renovated at 305 North Lake Drive. He called attention to some photos of the building that were received today (attached). He asked the applicant if there was any additional information.

Mr. Todd Lyle of 158 Hickory Meadow Road introduced himself and stated they plan to combine the parking lots and improve the exterior of the building. He referred to the photos and noted they will replace the windows that had window air conditioners. He stated the crawl space is very tight so they would probably install mini split units. He added they will curb and gutter and asphalt the parking lots to make it look more professional like a little office park.

Chair Wilund noted the plan for removing the shingles on the side dormers and replacing with shake siding. He asked about repainting. Mr. Lyle said it would be

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pressure washed and there is a lot of paint flaking so it would probably need a full repainting.

Board Member Addy noted Mr. Lyle is an owner of the property next to this one and they did a great job on that building. He added it would be a great addition to use this grant to improve this building as well. Mr. Lyle added that with his partner they elected not to pursue a façade grant for improvements to that building.

Board Member Rogers asked Assistant to the Town Administrator Wesley Crosby if there was anything about this that was out of compliance with the Façade Grant Program. Mr. Crosby responded everything appeared to be in compliance.

Board Member Rogers made a motion to approve the façade grant as requested in the amount of \$10,000. Board Member Oswald seconded the motion. The motion was unanimously carried in favor by all those present.

**ADJOURNMENT:** There being no further comments or questions, Board Member Rogers made a motion to adjourn the meeting which was seconded by Board Member Oswald. The motion was unanimously carried in favor by all those present. The Board of Appearance meeting adjourned at 5:38 p.m.

Respectfully submitted by:

Karen Hanner  
Assistant Municipal Clerk

**APPROVED:**

Larry Wilund  
Chair

*FOIA COMPLIANCE – Public notification of this meeting was published, posted and mailed in compliance with the Freedom of Information Act and the Town of Lexington requirements.*