

**MINUTES**  
**Town of Lexington**  
**Executive Session and**  
**Special Council Work Session**

June 6, 2023

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Town Council held a Special Council Work Session at 6:00 p.m. on June 6, 2023 in the Municipal Complex Conference Center located at 111 Maiden Lane, Lexington, South Carolina which also included an Executive Session. The meeting was attended by: Mayor Steve MacDougall, Mayor Pro-Tem Hazel Livingston and Councilmembers Kathy Maness, Todd Carnes, Ron Williams and Todd Lyle. Councilmember Gavin Smith was absent.

Staff members present were: Assistant Town Administrator Stuart Ford, Municipal Attorney Brad Cunningham, Police Chief Terrence Green and Municipal Clerk Becky Hildebrand.

There were approximately thirty-five (35) citizens present and no one was present from the news media.

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**OPENING STATEMENT**

Mayor MacDougall welcomed everyone to the Special Council Work Session and introduced the Councilmembers. He read an opening statement and explained the procedures of the meeting. *Council does not take an action vote on items during a Work Session other than to vote to place an item on Council's next Regular Council Meeting agenda for consideration and an official vote. Minutes are taken by the Municipal Clerk and posted on the Town's web page following approval of Council.*

**INVOCATION, PLEDGE AND CALL TO ORDER:**

Councilmember Carnes gave the invocation. Councilmember Lyle led in the Pledge of Allegiance. Mayor MacDougall called the Council Work Session to order at 6:11 p.m.

1. **Routine Personnel Matter:** Mayor MacDougall called for a motion to go into Executive Session to discuss the personnel matter.

A motion was made by Councilmember Maness and seconded by Councilmember Lyle to go into Executive Session to discuss the personnel matter. The motion was unanimously carried by all those present.

Mayor MacDougall asked all Staff and all citizens to be excused for the Executive Session and he would announce when Council adjourned the Executive Session.

**MINUTES**  
**COUNCIL WORK SESSION**  
June 6, 2023

**EXECUTIVE SESSION REPORT**

Mayor MacDougall reported the *Executive Session* was called to order at 6:12 p.m. Council adjourned from *Executive Session* at 8:51 p.m. after a motion was made by Mayor Pro-Tem Livingston and seconded by Councilmember Carnes. The motion was unanimously carried by all those present. Mayor MacDougall reported that pursuant to SC Code §30-4-70(a) (1), Council met in *Executive Session* to discuss one routine personnel matter. No vote was taken. A motion was made by Councilmember Maness and seconded by Councilmember Carnes to ratify the Mayor's report. The motion was unanimously carried by all those present.

**BUSINESS ITEMS:** (For discussion and recommendation for Council's June 12, 2023 Meeting.)

Mayor MacDougall asked if there were any further Council motions.

1. A motion was made by Councilmember Lyle and seconded by Mayor Pro-Tem Livingston to place an item on Council's June 12, 2023 agenda for approval of an Interim Town Administrator in light of the recent resignation of the Town Administrator (Britt Poole). The motion was unanimously carried by all those present.
2. A motion was made by Councilmember Carnes and seconded by Councilmember Maness to place an item on Council's June 12, 2023 agenda for approval to hire an executive search firm for the recruitment of a Town Administrator. The motion was unanimously carried by all those present.

**ADJOURNMENT:** Mayor MacDougall thanked everyone for attending the meeting tonight. There being no further questions and no objection from Council, Mayor MacDougall adjourned the Council Work Session at 8:55 p.m.

Respectfully submitted by:

APPROVED BY:

Becky P. Hildebrand, CMC  
Municipal Clerk

Steve MacDougall  
Mayor

*FOIA COMPLIANCE – Public notification of this meeting was published, posted and mailed in compliance with the Freedom of Information Act and the Town of Lexington requirements.*