

MINUTES
Town of Lexington
Executive Session and
Council Work Session

May 16, 2022

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Town Council held an Executive Session at 5:30 p.m. followed by the Council Work Session on May 16, 2022 at 6:00 p.m. in the Municipal Complex Conference Center located at 111 Maiden Lane, Lexington, South Carolina. The meeting was attended by: Mayor Steve MacDougall, Mayor Pro-Tem Hazel Livingston and Council Members Todd Carnes, Ron Williams, Steve Baker and Todd Lyle. Councilmember Kathy Maness was absent.

Staff members present were: Town Administrator Britt Poole, Assistant Town Administrator Stuart Ford, Assistant to the Town Administrator Wesley Crosby, Municipal Attorney Brad Cunningham, Transportation Director Randy Edwards, Police Chief Terrence Green, Planning, Building and Technology Director John Hanson, Utilities Director Allen Lutz, Utilities Supervisor Billy Gunter, Finance Director Kathy Pharr, Parks and Sanitation Director Dan Walker, Communications Manager Laurin Barnes, Assistant Municipal Clerk Karen Hanner and Municipal Clerk Becky Hildebrand.

There were two (2) citizens present and no news media members were present.

OPENING STATEMENT

Mayor MacDougall welcomed everyone to the Council Work Session and introduced the Councilmembers. He read an opening statement to explain the procedures of a Council Work Session which stated: *“Work Sessions are less formal business meetings that enable Council to obtain and discuss information regarding Town issues from Staff members and/or consultants. Like Regular Council Meetings, citizens are encouraged to attend and observe Work Sessions; however, they do not include Public Hearings, but do allow for public comments at the end of the Work Session unless otherwise called on by Council. Council does not take an action vote on items during a Work Session other than to vote to place an item on Council’s next Regular Council Meeting agenda for consideration and an official vote. Council Work Sessions are taped for use by the Municipal Clerk only and Minutes are taken and posted on the Town’s web page following approval of Council.”*

INVOCATION, PLEDGE AND CALL TO ORDER:

Councilmember Carnes gave the invocation. Parks and Sanitation Director Walker led in the Pledge of Allegiance. Mayor MacDougall called the Council Work Session to order at 6:10 p.m.

EXECUTIVE SESSION REPORT

Mayor MacDougall reported the *Executive Session* was called to order at 5:30 p.m. after a motion was made by Councilmember Carnes and seconded by Councilmember Baker to go into *Executive Session*. The motion was unanimously carried by all those present. Council adjourned from *Executive Session* at 6:08 p.m. after a motion was made by Councilmember Williams and seconded by Councilmember Lyle. The motion was unanimously carried by all those present. Mayor MacDougall reported that pursuant to SC Code §30-4-70(a) (1) and (2), Council met in *Executive Session* to discuss: one routine personnel matter; two legal items regarding pending litigation and advice regarding an agenda item; and three contractual items regarding a downtown development issue, potential sale of Town property and a contract related to continuing education. No vote was taken. A motion was made by Councilmember Lyle and seconded by Mayor Pro-Tem Livingston to ratify the Mayor's report. The motion was unanimously carried by all those present.

DELETIONS ON AGENDA: None.

BUSINESS ITEMS: (For discussion and recommendation for Council's June 13, 2022 Regular Council Meeting.)

1. **Boards and Commissions Reappointments – Municipal Clerk Becky Hildebrand:** The terms for the following Boards and Commissions members expire June 30, 2022. Reappointments require approval of Council. Also listed are current vacancies. (Copy of full roster attached.)

Advisory Committee: Edith Harmon, Mary-Stokes Clark, Lauren Palkowski, Adam DeLoach, LaToya Reed

Board of Zoning Appeals: Ronald W. Fisher

Planning Commission: Jarett Harrelson, Jamie Fite, Jeannie Michaels

Traffic Committee: Julie Bartels, Lisa Gibson, Jennifer Morgan

Current Boards and Commissions Vacancies:

Advisory Committee	3
Board of Zoning Appeals	2
Building Code Board of Appeals	3
Historic Preservation:	2
Traffic Committee	3 resident vacancies

A motion was made by Mayor Pro-Tem Livingston and seconded by Councilmember Baker to place this item on Council's June 13, 2022 agenda for reappointment considerations. The motion was unanimously carried by all those present.

MINUTES
COUNCIL WORK SESSION
May 16, 2022

2. **Amendment to Common Nuisance Ordinance – Municipal Attorney Brad Cunningham:** Staff asked Town Council to consider amending §93.20(C) which addresses weeds, grass and growth. There is the possibility enforcement becomes confusing because there are different penalties for violations of Section A and C in §93.20(C). Staff is asking that Section C be separated from §93.20(C) and become a stand-alone portion of the Code of Ordinances. (Copy of pertinent sections attached.) Mr. Cunningham added that one is more for cutting grass and the other sections have to do with health hazards. He stated that Section C has its own penalty of \$50 and Section A is \$500 plus court costs or up to 30 days in jail.

A motion was made by Councilmember Baker and seconded by Councilmember Lyle to place this item on Council’s June 13, 2022 agenda for consideration. The motion was unanimously carried by all those present.

COUNCIL/STAFF COMMENTS: None.

PUBLIC COMMENTS: None.

NEWS MEDIA COMMENTS: None.

ADJOURNMENT: Mayor MacDougall thanked everyone for attending the meeting. There being no objection from Council, Mayor MacDougall adjourned the Council Work Session at 6:16 p.m.

Respectfully submitted by:

Becky P. Hildebrand, CMC

APPROVED BY:

Steve MacDougall
Mayor

FOIA COMPLIANCE – Public notification of this meeting was published, posted and mailed in compliance with the Freedom of Information Act and the Town of Lexington requirements.