



USE OF THE STAGE SHELTER IN THE VIRGINIA HYLTON PARK

1. Rental of the picnic shelter may be requested by calling or writing to the Parks, Streets, and Sanitation Department. The Parks, Streets, and Sanitation Department shall make a determination that the stage property is available. Reservations should be made at least two weeks in advance. The Parks, Streets, and Sanitation Department will inform the requestor of the conditions pertaining to the use of the stage.
2. Each request must contain the name, address, and telephone number of the requestor; the purpose of the function; and the number of people expected to attend.
3. In order to confirm the reservation, the requestor must pay the rental fee and security deposit. The deposit will be refunded after the function if proper clean up was accomplished and no damages were noted. In the event of a cancellation, a minimum of 30 days notice is required. Otherwise, there will not be a refund on the rental fee.
4. The waiving of fees for governmental agencies or community groups to be at the discretion of the Town Administrator once a written request has been received from an agency or community group.
5. The consumption of alcoholic beverages on the Town property is prohibited without prior approval by the Town Administrator.
6. Official Town meetings and functions shall always have priority over the other requests.
7. The requestor shall be held solely responsible for the condition of the stage property, including any damages to the trees and/or plants within Town Hall grounds and/or park. Additionally, the requestor shall sign an agreement releasing the Town from all liability arising from the use of the stage or park.
8. Requestors violating these policies shall not be permitted use of the property in the future.
9. The Parks, Streets, and Sanitation Department shall report on the use of the stage property to the Council at its regularly scheduled meeting.
10. Any individual/group who will use amplifiers, instruments, amplifying speakers, etc. must receive prior approval from the Parks, Streets, and Sanitation Department. The operating or playing of any radio, television, phonograph, musical instrument or similar device, which produces or reproduces sound in a motor vehicle or public park in a manner as to be plainly audible at a distance greater than fifty (50) feet is prohibited.
11. Use of the stage property for profit is prohibited.



12. Noise levels must be reduced by 9:00 pm
13. Weight in excess of four hundred (400) pounds per square foot on the stage is prohibited.
14. Ticket sales are prohibited except by approval of Town Council.

Rules for Use of Virginia Hylton Park

Park Hours are 7:00 AM to 9:00 PM

Pets are allowed on leash. Please clean up after your pet.

Destruction of existing vegetation forbidden

No skating or skateboarding

No open fires except in designated areas

No conduct, loud music or other loud noise that may disrupt the use and enjoyment of the park by others or that may impact surrounding property owners and residents is permitted

No smoking or use of tobacco products

All children under the age of 12 must be accompanied by an adult

The consumption of alcoholic beverages on Town property is prohibited without prior approval by Town Council

All vehicular traffic on park grounds must be approved by the Parks, Streets and Sanitation Department. provide a certificate of insurance for the event.