

MINUTES
Town of Lexington
Executive Sessions and
REGULAR COUNCIL MEETING
March 7, 2016

Town Council held an Executive Session at 5:30 p.m. followed by the Regular Council meeting at 6:30 p.m. in the Council Chambers on March 7, 2016. The meetings were attended by: Mayor Steve MacDougall, Councilmembers Ted Stambolitis, Todd Shevchik, Todd Carnes, and Ron Williams. Mayor Pro-Tem Hazel Livingston and Councilmember Kathy Maness were absent.

Staff members present were: Town Administrator Britt Poole, Assistant Administrator Stuart Ford, Municipal Attorney Brad Cunningham, Director of Transportation Randy Edwards, Police Chief Terrence Green, Director of Planning, Building and Technology John Hanson, Economic Development Catalyst Johnny Jeffcoat, Utilities and Engineering Director Allen Lutz, Finance Director Kathy Roberts, Director of Parks and Sanitation Dan Walker, Assistant Director of Parks and Sanitation Johnny Dillard, IT Manager Bea Daniels, IT Network Administrator Darrell Pritchard, Events and Media Coordinator Jennifer Dowden, Assistant Municipal Clerk Karen Hanner, and Municipal Clerk Becky Hildebrand.

There were approximately fifteen (15) citizens present for the Council meeting. One member of the news media was present.

INVOCATION, PLEDGE OF ALLEGIANCE AND CALL TO ORDER: Mayor MacDougall welcomed everyone to the meeting and introduced the Council Members. Pastor Kevin Thumpston, Watershed Fellowship Church, gave the invocation. He thanked the community for their recent support in rebuilding the Old Mill after the October floods. Councilmember Shevchik led in the Pledge of Allegiance. Mayor MacDougall called the meeting to order at 6:33 p.m.

EXECUTIVE SESSION REPORT

Mayor MacDougall reported that the *Executive Session* was called to order at 5:30 p.m. after a motion was made by Councilmember Stambolitis and seconded by Councilmember Williams to go into *Executive Session*. The motion was unanimously carried by all those present (5). Council adjourned from *Executive Session* at 6:20 p.m. after a motion was made by Councilmember Williams and seconded by Councilmember Shevchik. The motion was unanimously carried by all those present (5). Mayor MacDougall reported that pursuant to SC Code §30-4-70(a)(2), Council met in *Executive Session* to discuss: three legal issues related to the enforcement of the Sign Ordinance, an annexation, and a discussion about pending litigation and four contractual matters related to a proposed sale of Town property, operation of the Farmer's Market, renewal of a utility contract, and a discussion about a proposed lease for placement of an antenna on the Town water tower. No vote was taken. A motion was made by

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Councilmember Shevchik and seconded by Councilmember Carnes to ratify Mayor MacDougall's *Executive Session* report. The motion was unanimously carried by all those present.

ADDITIONS/DELETIONS ON AGENDA: Mayor MacDougall requested to delete Public Hearing #4 and 5, Old Business #4 and #5, and New Business #6 (Final Reading of an Ordinance Annexing Lexington County Tax Map #4300-05-007 located near the Intersection of Old Cherokee Road; Final Reading of an Ordinance Annexing Lexington County Tax Map #3400-05-018 located near the Intersection of Pilgrim Church Road; and Cost Participation Policy). There being no objections from Council, the items were deferred to a later date.

APPROVAL OF MINUTES: A motion was made by Councilmember Shevchik and seconded by Councilmember Carnes to approve the minutes as submitted for Council's Regular meeting held on February 16, 2016. The motion was unanimously carried by all those present.

PRESENTATIONS

1. **St. Patrick's Day Parade and Activities – Mr. Bill Shanahan:** Mr. Shanahan thanked the Mayor and Council for their support of the upcoming inaugural St. Patrick's Day Parade. He stated that he and his wife came up with the idea after witnessing the Lexington Christmas Parade. He described his background and his Irish heritage. He also had the opportunity in his baseball career to start many St. Patrick's Day Parades in several cities. He added that parades and baseball are about family entertainment and that's what the Lexington Blowfish are all about also. He thanked Ms. Dowden for her assistance in teaming up with the right people to start the St. Patrick's Parade for Lexington. He wanted to use the same people at the Town and the Jaycee's Lauren Scurry because the Lexington Christmas Parade was so organized. Mr. Shanahan also thanked the Lexington Police Department for their support, along with Mr. Poole, Mr. Hanson and others. He announced that this Saturday would be the inaugural St. Patrick's Day Parade in Lexington which would be led by a bagpiper, Fort Jackson's Color Guard, Adjutant General Bob Livingston as the Grand Marshall, the 37 flags of the counties of Ireland, step dancers, military marching bands and more. He hoped everyone would come out at 2:00 on Saturday. Mr. Shanahan stated that Patrick was a missionary who traveled to Ireland to save the Irish. He added that the clover has three leafs signifying the Holy Trinity. He stated that enthusiasm creates more enthusiasm and enthusiasm in Latin means "*God within*". He looked forward to a wonderful day on Saturday.

Mayor MacDougall thanked Mr. Shanahan and his wife for being so successful to put the parade together in a matter of three months.

2. **March for Meals Month Proclamation, Lexington Senior Center Director Annie Mack – Councilmember Ted Stambolitis:** Councilmember Stambolitis

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read a Proclamation declaring March as March for Meals Month in Lexington. (Copy attached.) He presented the Proclamation to Ms. Mack. Ms. Mack thanked the Mayor and Council for their continued support because they could not do it without them. She stated that after the flood in October, their facility was used as a shelter and the Town came out in full force to help. She added that the Mayor was going to help deliver meals again this year on March 21st and she thanked him for his support. She invited everyone to their 2nd Annual Senior Prom on May 13th from 5:00 to 9:00. She added that it is truly a prom for seniors.

3. **Lexington Reading Day Proclamation, Miss Lexington 2016, Meera Bhonslé, Miss Lexington Teen 2016, Julia Herrin – Councilmember Todd Shevchik:** Councilmember Shevchik read a Proclamation proclaiming March 16th as Lexington Reading Day. (Copy attached.) He thanked Miss Lexington Teen Julia Herrin for promoting literacy as her platform. Ms. Bhonslé was not able to attend the Council meeting. Councilmember Shevchik presented the Proclamation to Ms. Herrin along with two Princesses. Ms. Herrin thanked the Mayor and Council for their support and added that she would represent Lexington in Miss South Carolina Teen.
4. **End Racism Day Proclamation, SC Human Affairs Commission, Deputy Commissioner Dan Koon and Community Relations/Outreach Consultant Anita Dantzler – Councilmember Todd Carnes:** Councilmember Carnes read a Proclamation proclaiming March 21st as End Racism Day in Lexington. (Copy attached.) He presented the Proclamation to Mr. Koon and Ms. Dantzler. Mr. Koon thanked the Mayor and Council. He stated that he remembered how things were in the 1960's when he lived on the North side of Lake Murray. He recognized the Town's seal as stating "From Past to the Future" and "Friendship and Unity" and encouraged everyone to do what they can to end racism. Ms. Dantzler thanked the Mayor and Council for being one of the first to respond to their request to declare March 21st as End Racism Day.
5. **Internet Purchase Exchange Location – Police Chief Terrence Green:** Chief Green stated that during the past year there had been many headlines where people became victims when they met up with someone to sell or buy an item from on-line purchasing sites. He added that he had received requests from the Mayor and Councilmember Carnes to implement a 24 hour camera location for the safety of Town citizens when making such exchanges. He encouraged citizens to use the newly designated "Internet Purchase Exchange Location" area which has a sign located at the front of Town Hall. He added that they are getting the word out through a Press Release, Facebook, with 1,500 "likes" and Twitter. He learned today that Lexington County will soon have two more locations.

VISION PLAN UPDATE

Mayor MacDougall gave a brief review of the Town's Vision Plan: (1) The Project Ice House is 35% complete. The wet weather experienced during the fall of 2015 caused significant delays and the project is expected to be substantially complete by late summer 2016. (2) Main Street Beautification is 40% complete and also prolonged by recent wet weather. All prep work is complete and the trees and irrigation have been installed. Hardscapes (brick planters and pavers) are currently being installed with a projected completion date of the second week of April. (3) Welcome Signs located at I-20/Augusta Road Interchange and North Lake Drive at Old Cherokee Road are under construction and expected to be complete by the middle of March. Landscaping will begin in the next few weeks with a completion date for the middle of April.

TRAFFIC UPDATE

Mayor MacDougall gave a brief traffic update. (1) The Adaptive Signalization System Phase I is in progress and expected to be complete in approximately six months. Five of the 19 signals are fully adaptive. Nine more are expected to come on-line once fiber communications are fully implemented across the network. The remaining 5 require mast arm installations and are on schedule for late spring. Phase 2, which includes 16 signals, requires right-of-way acquisition which is being handled by the SCDOT. (2) Downtown Improvements Project (One-Way Pairs and Parking Lot) is 30% design complete and traffic models were approved by SCDOT. Construction is scheduled to start in the fall of 2016. (3) Corley Mill at Sunset Blvd Gateway Improvements: A global traffic analysis is underway for the entire Corley Mill Road/I-20 area and is expected to be completed by April 2016. The next Traffic Committee meeting will be on March 15, 2016 at 8:00 a.m. in the Third Floor Conference Room at Town Hall. Citizens were encouraged to call 359-1027 if they were aware of a traffic signal issue, unsafe roadway situations, or a pothole that needs repair.

PUBLIC HEARINGS

Mayor MacDougall called the Public Hearing to order and requested that those wishing to speak limit their comments to five minutes.

1. Final Reading of an Ordinance Annexing Lexington County Tax Map #4300-01-002 and 4300-01-003 located at 5326 Sunset Blvd.
2. Final Reading of an Ordinance Annexing Lexington County Tax Map #4300-01-039 located at 5326 Sunset Blvd.
3. Final Reading of an Ordinance Annexing Lexington County Tax Map #4300-01-023 located at 5326 Sunset Blvd.
4. (*Deleted.*) Final Reading of an Ordinance Annexing Lexington County Tax Map #4300-05-007 located near the intersection of Old Cherokee Road and Cherokee Trail.

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5. (*Deleted.*) Final Reading of an Ordinance Annexing Lexington County Tax Map #3400-05-018 located near the intersection of Pilgrim Church Road and Cherokee Trail.
6. Final Reading of an Ordinance Amending Mutual Aid Agreements.

There being no comments or questions, Mayor MacDougall declared the Public Hearings closed.

OLD BUSINESS

1. A motion was made by Councilmember Stambolitis and seconded by Councilmember Williams for **Final Reading Approval of an Ordinance Annexing Lexington County Tax Map #4300-01-002 and 4300-01-003 located at 5326 Sunset Boulevard.** The motion was unanimously carried by all those present.
2. A motion was made by Councilmember Shevchik and seconded by Councilmember Stambolitis for **Final Reading Approval of an Ordinance Annexing Lexington County Tax Map #4300-01-039 located at 5326 Sunset Boulevard.** The motion was unanimously carried by all those present.
3. A motion was made by Councilmember Carnes and seconded by Councilmember Williams for **Final Reading Approval of an Ordinance Annexing Lexington County Tax Map #4300-01-023 located at 5326 Sunset Boulevard.** The motion was unanimously carried by all those present.
4. (*Deleted.*) Final Reading of an Ordinance Annexing Lexington County Tax Map #4300-05-007 located near the intersection of Old Cherokee Road and Cherokee Trail.
5. (*Deleted.*) Final Reading of an Ordinance Annexing Lexington County Tax Map #3400-05-018 located near the intersection of Pilgrim Church Road and Cherokee Trail.
6. A motion was made by Councilmember Shevchik and seconded by Councilmember Williams for **Final Reading Approval of an Ordinance Amending Mutual Aid Agreements.** The motion was unanimously carried by all those present.

NEW BUSINESS

1. **First Reading of an Annexation of Lexington County Tax Map #4497-01-011 located on Ginny Lane:** Lexington School District One owns 77.3 acres located on Ginny Lane and is considering annexing the property. Meadow Glen Middle and Elementary schools are located on the property. Properties in Town near this are zoned Protected Residential 2 (PR2) and General Commercial (GC). Ginny Lane is classified as a Local Road. The Planning Commission reviewed this annexation during their February meeting and recommended Limited

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Commercial (LC) zoning for the property and Local road classification for Ginny Lane. (Copy attached.)

A motion was made by Councilmember Carnes and seconded by Councilmember Williams to approve First Reading Approval for annexation of Lexington County Tax Map #4497-01-011 located on Ginny Lane. The motion was unanimously carried by all those present.

2. **First Reading of an Annexation of Lexington County Tax Map #5300-02-168 (formerly portions of 5300-02-006 and 028) located in the 500 block of Barr Road:** Barr Lake Associates owns 61.4 acres located in the 500 block of Barr Road and petitioned to annex the property. Phase-two of the Barr Lake subdivision has been approved on a portion of the site. Properties in Town near this one are zoned Protected Residential 2 (PR2) and Barr Road is classified as a Collector Road. The Planning Commission reviewed this annexation during their February meeting and recommended the same zoning and road classification for this project.

A motion was made by Councilmember Williams and seconded by Councilmember Stambolitis to approve First Reading of an Annexation of Lexington County Tax Map #5300-02-168 (formerly portions of 5300-02-006 and 028) located in the 500 block of Barr Road. The motion was unanimously carried by all those present.

3. **First Reading Approval of an Annexation of Lexington County Tax Map #4319-02-008 located at 905 North Lake Drive:** Marcella Fiebrich owns .48 acres located at 905 North Lake Drive and petitioned to annex the property. A small Commercial Center is located on the property. Properties in Town near this one are zoned General Commercial (GC) and Office Commercial (OC). North Lake Drive is already classified as an Arterial Road. The Planning Commission had not yet reviewed this annexation at this time. It would be placed on the March Planning Commission agenda for a recommendation on zoning and road classification.

A motion was made by Councilmember Stambolitis and seconded by Councilmember Williams to approve First Reading Approval of an Annexation of Lexington County Tax Map #4319-02-008 located at 905 North Lake Drive. The motion was unanimously carried by all those present.

4. **First Reading Mid-Year Budget Adjustment:** The following budget adjustments are necessary for the current year. No increase in appropriations occurs as a result of this change.

(1)	Increase Police Capital Outlay	\$13,500
	(to replace expiring bullet proof vests)	

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(2)	Decrease Police Operating – Fuel	(\$13,500)
(3)	Increase Parks Operating – Supplies	\$ 1,975
(4)	Decrease Parks Capital Outlay	(\$ 1,975)
	(Mower & attachments cost less than expected)	_____
	NET	0

A motion was made by Councilmember Shevchik and seconded by Councilmember Stambolitis for First Reading approval of Mid-Year Budget Adjustments as stated. The motion was unanimously carried by all those present.

5. **First Reading of an Ordinance Adopting Mutual Aid Agreements:** The Lexington Police Department is entering into new Mutual Aid Agreements with the cities of Camden, Myrtle Beach, and North Myrtle Beach in order to provide additional manpower as needed. (Proposed Agreements attached.)

A motion was made by Councilmember Carnes and seconded by Councilmember Shevchik to approve First Reading of an Ordinance Adopting Mutual Aid Agreements as stated. The motion was unanimously carried by all those present.

6. *(Deleted.)* **Cost Participation Policy Repeal:** The Town’s *Cost Participation on Off-Site Water and Sewer Lines Policy* has been in place since April 5, 1999. The policy provides that Council may participate in off-site line construction costs up to a maximum of 25% of project Capital Contribution Fees (CCFs) limited to actual off-site costs. Since the inception of the policy, it has primarily been used for extensions of sewer lines for new subdivisions outside of Town. At the February Work Session, the consensus of Council was that this Policy should be repealed. (Copy of policy attached.)

A review of the Sanitary Sewer Service Agreement Schedule indicates that 21 Agreements, with a total of 1,011 CCFs, have included cost participation of approximately \$656,000. Approximately 220 Agreements (for subdivisions and individual phases), with approximately 11,300 CCFs have been executed since inception of this policy. Cost participation has equaled 9% of total CCFs and 2.5% of the \$25,500,000 in total revenue from subdivision Sanitary Sewer Agreements since inception of the policy.

A motion was made by Councilmember Williams and seconded by Councilmember Shevchik to defer this item to Council’s next Work Session for further study. The motion was unanimously carried by all those present.

7. **Amendment to Special Events Policy:** Town Council adopted a Special Events Policy in December 2012, a portion of which deals with Town participation in Special Events including parades. The Policy needed to be amended to allow for

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the St. Patrick's Day Parade to be conducted in the same manner as other parades utilizing Town personnel. The suggested change was included in the attached copy of the Policy.

A motion was made by Councilmember Stambolitis and seconded by Councilmember Williams to approve the amendment to the Special Events Policy as stated. The motion was unanimously carried by all those present.

8. **Meals on Wheels Program:** The Lexington County Recreation and Aging Commission's Council on Aging Program requested support from the Town of Lexington to heighten awareness of the circumstances that face many of Lexington County's aging individuals and to support the Meals on Wheels Program. (Copy of request letter attached.) In 2014 and 2015 Council voted to donate \$500 to the Meals on Wheels Program. Funding would be from Council's Contribution Budget.

A motion was made by Councilmember Shevchik and seconded by Councilmember Stambolitis to contribute \$500 to the Lexington County Recreation and Aging Commission's Council on Aging Program as requested. The motion was unanimously carried by all those present.

9. **Talent Bank Application:** At the January 25, 2016 Work Session, Council requested Staff to contact Mr. Patrick Montgomery regarding his submission of a Talent Bank application to serve on a Board or Commission. On February 3, 2016, a telephone interview was conducted with Mr. Montgomery. He indicated he is interested in serving on the Accommodations Tax Advisory Committee. Mr. Montgomery is a Town resident. (Copy of Talent Bank application attached.)

A motion was made by Councilmember Carnes and seconded by Councilmember Williams to appoint Mr. Patrick Montgomery to the Accommodations Tax Advisory Committee. Councilmember Shevchik stated that as the Council Liaison to the Committee, he looked forward to having Mr. Montgomery on the Committee. Councilmember Carnes stated that the Town has multiple Boards and Committee that citizens can volunteer to serve on. He added that the Accommodations Committee distributes funds every year which come from hotel stays and go to projects in the community that bring new visitors. He thanked those that serve on the committees and encouraged those that would like to volunteer, and have skills and/or backgrounds in traffic or zoning, to please get in touch with Town Staff. The motion was unanimously carried by all those present.

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10. **Talent Bank Application:** Mr. Jerry Teal submitted a Talent Bank application and expressed an interest in the Traffic Committee. There are two Resident vacancies on the committee. (Copy of Talent Bank application attached.)

A motion was made by Councilmember Williams and seconded by Councilmember Stambolitis to appoint Mr. Jerry Teal to the Traffic Committee. The motion was unanimously carried by all those present.

ANNOUNCEMENTS

Councilmember Shevchik wished Councilmember Williams Happy Birthday yesterday.

Councilmember Williams made the following announcements: (1) Tomorrow morning is the Lexington Chamber Breakfast. They will welcome their new President and CEO, Otis Rawl. Also, our very own Mayor MacDougall will be there to present a Town Update. (2) The Town of Lexington recently received two “Live United Awards” from the United Way of the Midlands for our 2015 Campaign. The Police Department was honored with a Bronze award and Administration Department was honored with a Gold award during the February 11th ceremony. Congratulations! (3) The Board of Appearance will meet Thursday, March 10th at 5:30. (4) As we heard during presentations – don’t forget to come out for the Inaugural St. Patrick’s Day Parade this Saturday on Main Street hosted by the Lexington County Blowfish starting at 2:00 p.m. (5) Daylight Savings Time is on March 13th – don’t forget to “spring forward”. (6) The Traffic Committee will meet on March 15th at 8:00 a.m. (7) Council will meet on Monday, March 21st for our Council Work Session. (8) The Planning Commission will meet on March 23rd at 8:00 a.m. in the Council Chambers. (9) Town Hall will be closed on Friday, March 25th in observance of Good Friday. (10) School will be out the last week of March for Spring Break so we encourage everyone to drive safely. (11) He wished everyone a Happy Easter on Sunday, March 27th. He thanked everyone for watching Town Council in action tonight.

Councilmember Stambolitis wished to thank Staff including Mr. Poole, Mr. Cunningham, Mr. Ford and Mr. Edwards for all their hard work in finally getting Ellis Avenue paved. He wanted the public to know that the road was formerly a private road, but the Town had worked for years on the acquisition of the property in order to be able to pave it. He added that it is now a beautiful and safe road.

Councilmember Carnes asked Traffic Engineer Edwards to give an update on traffic counts and devices being used and what is going on behind the scenes. Mr. Edwards stated that the one-way pairs project is 30% design complete and SCDOT will review it once it is submitted. He stated that the Harmon Street Extension including the roundabout proposal are two different projects and will should finalized soon and will kick off in the next few weeks. Mr. Edwards stated that the Dreher Street reconfigure project will follow and the Corley Mill Road Project is now involved in a large traffic study for the entire corridor. He added that the Town is not set up to absorb all those

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solutions, but it is hoped that the Town would have enough budget for immediate impact. He added that the study should be completed by April and the design work would begin. Mr. Edwards stated that Adaptive Signalization System is well underway and is moving traffic better than they think and any glitches are being handled along the way. Councilmember Carnes stated traffic projects are like icebergs where you can only see 10%, but everyone needs to understand that significant traffic counts are going on and the engineer firms that are contracted by the Town are actively engaged in finding the best solutions possible at the intersections targeted.

NEWS MEDIA QUESTIONS: None.

PUBLIC COMMENTS

Ms. Constance Flemming engaged the audience in singing Happy Birthday to Councilmember Williams.

ADJOURNMENT

Mayor MacDougall thanked the Council Members and citizens for attending the Council meeting. He thanked those at home for viewing the Council meeting on Channel 2 and it will also be replayed several times during the week.

Mayor MacDougall called for a motion to adjourn. A motion was made by Councilmember Stambolitis and seconded by Councilmember Carnes to adjourn the Council meeting.

The Regular Council meeting was adjourned at 7:29 p.m.

Respectfully submitted,

Becky P. Hildebrand, CMC
Municipal Clerk

APPROVED:

Steve MacDougall
Mayor

FOIA COMPLIANCE – Public notification of this meeting was published, posted and mailed in compliance with the Freedom of Information Act and the Town of Lexington requirements.